EMPLOYMENT APPLICATION FOR SERVICE AND SUPPORT PERSONNEL

(Teacher Aide, Substitute Teacher, Food Service, Janitorial, Maintenance)

New Waverly Independent School District
355 Front Street, New Waverly, Texas 77358-3527
Telephone: (936)344-6751 Fax: (936)344-2438

The New Waverly Independent School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. New Waverly ISD provides a free, appropriate education consisting of regular or special education and related aids and services in CATE programs that are designed to meet individual educational needs of disabled persons as adequately as the needs of non-disabled persons. The following persons have been designated to handle inquiries regarding the nondiscrimination policies: Darol Hail (Title IX Coordinator), (936)344-6751 and Kathy Lepley (Section 504 Coordinator), (936) 344-6601, 355 Front Street, New Waverly, TX 77358-3527.

El Disrito Escolar de New Waverly no discriminar por motivos de raza, color, origen nacional, sexo, impedimento, o edad en sus programs o actividades. El Distrito proporciona une educacion apropiada y gratis que consiste in la educacion regula y especial y servicios y asistencia relacionados en programs de Educacion de Carreras y Tecnologia, que estan disendos para satisfacer las necesidaded educativas de las personas con impedimentos tan adecuadas como aquellos servicios para personas que no tienen impedimentos. Las siguientes personas han sido designadas para contesar preguntas acerca de las normas de no discriminacion: Darol Hail (Title IX Coordinator), (936)344-6751 and Kathy Lepley (Section 504 Coordinator), (936) 344-6601, 355 Front Street, New Waverly, TX 77358-3527.

"AN EQUAL OPPORTUNITY EMPLOYER"

PERSONAL DATA:

Date of Application: _____ Social Security Number: _____

Name: _____
Last First Middle Initial

Current Address: _____
Street/Box City State Zip

Alternate Address where you may be reached: _____

Cell Phone Number: _____ Home Phone Number: _____

Other name that may appear on records: _____
(Used for certification, reference and criminal history record checks)

POSITION DATA:

List the position(s) you are applying for: _____

Type of employment: ___Full-time ___Part-time ___Summer only

Date you can begin work: _____ Have you been employed by NWISD in the past? _____

If yes, when? _____

Check the highest level of education attained:

___Not a high school graduate (indicate last grade completed) _____
___High School Graduate ___GED ___Less than two years of college ___Two or more years of college
___Bachelor's degree ___Master's degree ___Other training or education_____

_____

Licenses and certificates held: _____

_____

EDUCATION /TRAINING:

Name and Location of Schools Attended	Course of Study Major/Minor	Diploma, Degree Certificate,License Held	Year Graduated

WORK EXPERIENCE: Please provide a complete list of all positions you have held in the past 10 years. List the most recent first. Attach additional sheets if necessary . Attach resume if available.

Employer and Location	Position/ Title	Dates Employed	Reason for Leaving

SPECIAL SKILLS: List specific skills and any machines or equipment you can operate. Include typing speed and number of years of experience.

1. _____ 2. _____

3. _____ 4. _____

5. _____ 6. _____

GENERAL INFORMATION:

Do you have a relative who serves on the New Waverly ISD Board of Education? ___Yes ___No If yes, please provide the relative's name and relationship. _____

Have you ever been convicted of pled guilty or no contest (nolo contendre) to, or received probation, suspension or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling and indecency with a minor)? ___Yes ___No

If yes, please state where, when and the nature of the offense: _____

_____

_____

(A felony conviction is not an automatic bar to employment. The district will consider the nature, date and relationship between the offense and the position for which you are applying.)

REFERENCES: Please list references the district can contact regarding your work history. Please include all managers and supervisors who evaluated or supervised your performance at your last two employers.

Full Name of Reference	School District/ Firm Name	Mailing Address	Position/ Title	Area Code/ Telephone Number

PERSONAL STATEMENT: Please make a statement in your own handwriting concerning your reasons for desiring a position with New Waverly Independent School District.

VERIFICATION: I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

I understand that the district is authorized by Texas Education Code §22.093 to obtain criminal history record information on applicants the district intends to employ.

_____ _____

Signature of Applicant Date

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for 24 months. If you have not received a response during this time period, you may reapply or reactivate your application.